**MINUTES**

CROYDON PHILHARMONIC CHOIR 100th SEASON GROUP

Minutes of the meeting held on Thursday 16 January 2014 at 8.00pm at the home of Adrienne Fresko, 12 Welcomes Road, Kenley. CR8 5HD

Present:

Heather Forster (chair)

Adrienne Fresko

Leonie Holgate

Barbara Walmsley (minutes)

Apologies were received from Jill Aebi-Mytton and Alan Partridge

1. **DG’s commission**
* Fee:

David had suggested fee of £200 per minute (approx. 50% of the current recommended rate). The group appreciated this generous gesture and would strongly recommend to the main committee that £2,000 should be paid for the 10-minute work.

* Sponsorship:

LH had written to the HRTCT asking if the Trust might consider making a donation towards the cost. HRTCT would be considering this at a meeting on 5 February but, because of the current, healthy state of the choir’s finances, did not expect to be able to contribute.

The group wondered if CPC Friends’ money could be used.

1. **Messiah: 6 December 1014**
* **Earl of Wessex:**

No reply had been received from the Earl of Wessex. HF would send a follow-up letter. **Action HF**

* **Schools:**

Invitations to schools would be re-sent. **Action HF**

* **Choirs:**

Choir invitations would be updated and re-sent. **Action BW**

* **Individual participants:**

It was thought that 100 non-choir members could be accommodated.

Names would be required by mid-July.

Priority would be given to former CPC members and members of Croydon Choirs and Schools. Others would be enlisted on a 1st come 1st served basis. **Action BW**

Attendees at the Feb 2012 Come and Sing Messiah would be invited. **Action BW**

* **Historical research:**

LH and BW would arrange to visit the CPC archive in Croydon Library. Any new information that might be useful would be given to MF. **Action LH/BW**

John Gamêt (Ethel Kirby’s nephew) had recently informed LH that new CPC related material had come to light which he had deposited with Croydon Library.

* **VIP invitations and reception:**

Some VIPs had been invited. The Mayor would be attending. HF would liaise with JA-M concerning all invitations and replies.

 **Action HF/JA-M**

The main committee had recommended a VIP reception but further details were not known.

* **Orchestra:**

JA-M would be asked to confirm with DG that CS-P would be playing as part of LMP. **Action JA-M**

* **General planning and Liaison:**

It was agreed that a briefing note should be compiled to identify all tasks and responsibilities and that this should be shared between all members of the CPC committee and 100 season group. BW would liaise with Jenny Taylor about this. **Action BW**

* **Flash mob:**

It was understood that David had agreed in principal to a flash mob. Saturday 22 November (2 weeks before the concert) was thought to be a good date.

David’s availability and the financial implications would need to be known. **Action JA-M** Considerable planning – music and choreography – would be needed.

HF was willing to contact the Whitgift Centre.

1. **Dinner 21 April 2014**
* **Formal invitations; paying and non-paying guests:**

It was thought that formal, printed invitations were unnecessary.

David, Crispian, Ian and the photographer and their partners had been invited as non-paying guests. As Crispian was likely to be otherwise engaged the group wondered if Erica and her husband could be invited as non-paying guests.

The group agreed with the main committee’s decision that other VIPs need not be invited as it was felt that the dinner would be a fairly informal event for those most closely involved with the choir.

* **Menu Choices:**

Unfortunately any food choice from a supplementary menu would cost an extra £5. It was agreed that there would have to be a choice for individuals. Items from each course were identified for the tasting which had been booked for Monday 27 January.

* **Cost:**

£40 had been previously agreed. It was hoped that there could be a subsidy for those members who paid a reduced subscription.

* **Ticket sales:**

Completed application forms, stating names, guests and menu choice, and payment would be handed to AP and tickets issued.

 **Action BW** (application forms)**/AP**(sales)

Note. Is Shell printing tickets?

Forms would then be passed to HF who would log the menu choices, inform the hotel and create a personalised menu for each person.

 **Action HF**

Numbers would be required by Tuesday 11March.

* **Seating plan:**

A blank plan would be available on Tuesday evenings which people could sign if they had a preference for specific seating.

* **Entertainment:**

A questionnaire had shown equal interest in both a ceilidh and some kind of relevant spoof entertainment.

The ceilidh band would be booked. **Action HF/AP**

AF and friends were working on producing a 10 -12 min. ‘melodrama’ which would include 2 or 3 musical items for general participation.

 **Action AF**

AF would need to know asap if Erica would be available.

 **Action JA-M**

* **Timings:**

18.30: Drinks reception

19.15: Meal

21.15: Short speech and toast

21.20: Melodrama

21.35: Ceilidh

23.00: Finish

The band would set up (45 mins.) during the meal and clear up between 23.00 and 23.35

* **Choir Photograph:**

Although photographs would be taken at the dinner these would not include the whole choir. The group agreed that an informal photo of the choir was needed for our 100th year but could not identify a suitable venue.

AF was thanked for her hospitality.

The next meeting would be at 8pm on Wednesday 12 March 2014 at the home of Adrienne Fresko, 12 Welcomes Road, Kenley. CR8 5HD